DD/A Registry 80-1539/24

1 2 DEC 1980

MEMORANDUM FOR:

CIA Occupational Safety and Health

Committee Members

FROM:

William N. Hart

Chairperson, CIA Occupational Safety

and Health Committee

SUBJECT:

Introductory Meeting

- 1. The initial meeting of the recently reorganized Agency Occupational Safety and Health Committee, to which you have been appointed, is scheduled for 14 January 1980 at 1000 hours, Room 7D32 (DDA Conference Room), Headquarters Building. For your planning purposes, this first meeting should last approximately one hour.
- 2. Attached for your review is the agenda for this meeting. If you have any questions, please contact _____ Chief, Safety Group on

/s/ William N. Hart
William N. Hart

Attachment

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10 Dec 80

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CIA OCCUPATIONAL SAFETY AND HEALTH COMMITTEE AGENDA - 14 JANUARY 1980

Introduction - Chairperson

William N. Hart

Chief, Safety Group

Committee Members

Organization & Purpose of Committee

William N. Hart

Establishing a Charter

William N. Hart

Authority for Safety & Health Program for Agency Employees (Reference Material) William N. Hart